


[DOWNLOAD](#)


Human Relations Is Your Business

By Jim Wilhelm

Cognella Academic Publishing, United States, 2015. Paperback. Book Condition: New. 254 x 203 mm. Language: English . Brand New Book ***** Print on Demand *****. A well-rounded text based on the Total Person approach, Human Relations IS Your Business addresses basic concepts in the area of human relations with the added benefit of including skills that encourage and enhance positive relationships. Students learn the skills they need to handle a wide range of human relations problems and issues. Topics include cultivating self-awareness and self-disclosure, building self-esteem and positive attitudes, and improving communication skills. In addition, the book teaches students motivation and conflict resolution strategies, team building, and methods for developing emotional control. Human Relations IS Your Business makes human relations topics relevant to real-world, daily life by including information on the value of customer service, suggestions for the interviewing process, and tips for organizing effective meetings. Each chapter includes review questions and application exercises. The book concludes with self-assessment activities that focus on main concepts from each chapter and are designed to support students in implementing what they have learned. Relatable and practical, Human Relations IS Your Business is well suited to business courses in management, leadership, and human resources...



[READ ONLINE](#)

[7.91 MB]

Reviews

Comprehensive information for publication enthusiasts. I could possibly comprehend every little thing using this composed e pdf. You can expect to like the way the article writer create this pdf.

-- **Abby Kozey IV**

This is basically the greatest pdf i have got go through right up until now. It normally fails to cost excessive. Once you begin to read the book, it is extremely difficult to leave it before concluding.

-- **Genoveva Langworth**

Relevant Kindle Books



Dog on It! - Everything You Need to Know about Life Is Right There at Your Feet

14 Hands Press, United States, 2013. Paperback. Book Condition: New. 198 x 132 mm. Language: English . Brand New Book ***** Print on Demand *****.Have you ever told a little white lie? Or maybe a bigger one that wasn't even white?...



Your Pregnancy for the Father to Be Everything You Need to Know about Pregnancy Childbirth and Getting Ready for Your New Baby by Judith Schuler and Glade B Curtis 2003 Paperback

Book Condition: Brand New. Book Condition: Brand New.



Bullies Don't Bother Me: Biblical Conflict Resolution Strategies for Kids

Createspace, United States, 2015. Paperback. Book Condition: New. 279 x 216 mm. Language: English . Brand New Book ***** Print on Demand *****.Bullies are noisy, bossy, rude, threatening, or annoying people that lack courage and respect for themselves and others. They hurt...



Unplug Your Kids: A Parent's Guide to Raising Happy, Active and Well-Adjusted Children in the Digital Age

Adams Media Corporation. Paperback. Book Condition: new. BRAND NEW, Unplug Your Kids: A Parent's Guide to Raising Happy, Active and Well-Adjusted Children in the Digital Age, David Dutwin, TV. Web Surfing. IMing. Text Messaging. Video Games. iPods. Kids today are plugged into...



Twitter Marketing Workbook: How to Market Your Business on Twitter

Createspace Independent Publishing Platform, United States, 2016. Paperback. Book Condition: New. Workbook. 279 x 216 mm. Language: English . Brand New Book ***** Print on Demand *****.Twitter Marketing Workbook 2016 Learn how to market your business on Twitter for free A best-selling...



Learn em Good: Improve Your Child's Math Skills: Simple and Effective Ways to Become Your Child's Free Tutor Without Opening a Textbook

Createspace, United States, 2010. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.From a certified teacher and founder of an online tutoring website-a simple and effective guide for parents and students to...